



Metro Community Development Corporation dba Delavan-Grider Community Center

Job Title: Delavan-Grider Community Center Driver

Location: 877 East Delavan Avenue, Buffalo, NY 14215

Description: The Delavan-Grider Community Center is seeking a reliable and responsible Driver to join our team. As a Driver, you will play a crucial role in ensuring the safe transportation of individuals to and from the center, as well as supporting various programmatic needs.

Responsibilities:

- Safely and efficiently transport individuals to and from the Delavan-Grider Community Center, including seniors, youth, and other community members as needed.
- Assist with program logistics by transporting materials, equipment, and supplies to designated locations for events, activities, and workshops.
- Conduct routine vehicle inspections, perform basic maintenance tasks, and ensure vehicles are clean, well-maintained, and compliant with safety regulations.
- Assist passengers as needed, including helping with boarding and disembarking, securing mobility aids, and ensuring passenger comfort and safety during transit.
- Maintain open and clear communication with program coordinators, staff, and passengers to coordinate schedules, routes, and special transportation requests.
- Maintain accurate records of mileage, fuel consumption, vehicle maintenance, and passenger information under organizational policies and procedures.
- Demonstrate a friendly and professional demeanor, provide excellent customer service to passengers, and represent the Delavan-Grider Community Center positively in all interactions.

Qualifications:

- Valid driver's license with a clean driving record.
- Experience driving passenger vans or similar vehicles preferred.
- Familiarity with local roads, traffic regulations, and safe driving practices.
- Ability to lift and carry moderate loads, assist passengers with mobility needs, and perform basic vehicle maintenance tasks.

Benefits:

- Competitive hourly wage.
- Flexible scheduling options.

Please submit your resume for consideration to metrocdc877@yahoo.com

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